

CITY OF  
**MILTON-FREEWATER**

•Public Works Department•

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PARKS & RECREATION COMMITTEE  
**AGENDA**

**Date/Time:** 5:00 P.M. - July 9, 2024

**Location:** **Yantis Park – Monahan Shelter – 210 Dehaven**

1. **OPENING**

- A. Attendance
- B. Call to Order

Krista Gannon  
Chair Ryan Westman

2. **APPROVAL OF MINUTES**

- A. June 4, 2024

Committee

3. **PRESENTATIONS**

None Requested

4. **STAFF REPORT/BUSINESS ITEMS:**

**A. Old Business**

- Yantis Park OPRD Grant Update – final completion and closeout.
- Golf Course – Father’s Day Promo – A success!
- Freewater Park OPRD Grant Update – Construction Plan
- Parks & Recreation Committee – Outline and order of operations – *will be provided at next regular meeting in Albee Room for approval.*

**B. New Business**

- Yantis Park Walk Thru – onsite visual of facility improvements completed and soon to be complete. On site facility meeting is due to Albee Room being used for Summer Reading in July & August. Committee members spoke for having July and August meeting at recreation facility locations. July meeting is at Yantis Park. August meeting location to be determined. \*On site visual meetings and tours are helpful in making notes for updates to Parks and Recreation Master Plan. \* FUTURE DISCUSSION ON SUCH PLAN AND UPDATES TO BE SCHEDULED.
- Oregon Parks and Recreation – draft SCORP document – attached for your review. Public comments were accepted through June 28 and staff did not receive this until June 25. This can be used for future Parks & Recreation Master Plan updates and/or grant opportunities.

5. **OPPORTUNITY FOR CITIZENS TO APPROACH COMMITTEE FOR ITEMS NOT ON THIS AGENDA**

Citizens are encouraged to participate in meeting agenda items of discussion. Please raise your hand and wait for Committee Chair to recognize you, state your name clearly. If you have a specific topic to discuss that will take longer than five (5) minutes and you would like added to a future agenda, we ask you contact the Public Works Assistant/Project Aide at 541-938-8270 prior to such meeting to be added to the agenda.

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6. **COMMITTEE REPORTS/BUSINESS ITEMS:**

**A. Old Business**

- i. Parks and Recreation Opportunities/Programs  
What is there to do in M-F? Discussion on how to get the information out in a consistent location for all events related to Parks & Recreation for residents and visitors from school sports to little league, pool hours/events, festivals, etc.

*Topic to be forwarded to September meeting when we will be back in the Albee Room to discuss and notate.*

**B. New Business**

- i. Request to add or amend agenda to include "Correspondence from Citizens" to agenda. It has been requested that as an advisory committee, an order of business be added to the agenda for citizens to share their compliments and complaints about city-owned Parks and Recreation Facilities through written form or as reported to committee members for discussion and being put on the record in minutes to be addressed as concerns come forward to allow for staff and council to be aware of such that are not of imminent safety or security concern.

\*PLEASE NOTE: ALL safety or security concerns need to be reported to the City AS SOON AS POSSIBLE. If it occurs after regular hour's please use your judgement on whether it needs immediate staff response or if it can wait until the next business day. For critical afterhours concerns requiring immediate attention contact dispatch by calling 541-938-5511. Our dispatchers contact staff after hours. During business hours please contact the Public Works Department at 541-938-8270 (Krista), 8272 (Brian) or 8274 (Steven). If it is something critical that cannot wait and you are unable to contact anyone in Public Works during business hours, please contact dispatch at 541-938-5511 and they can make contact with staff using other means besides desk extensions.

7. **ADJOURNMENT**

Committee Chair

## **ATTACHMENTS**

DRAFT JUNE 4 MINUTES

OPRD DRAFT SCORP DOCUMENT