



**City of Milton-Freewater**  
**Request for Qualifications**  
**Water System Master Plan and Modeling**  
Contract No.: 315

**Date of Issue:** January 21, 2025

## REQUEST FOR QUALIFICATIONS

### Questions and Answers #1

<b>RFQ Contract No:</b>	Contract 315
<b>RFQ Title:</b>	Water System Master Plan and Modeling
<b>RFQ Issue Date:</b>	January 10, 2025
<b>Q&amp;A No.</b>	1
<b>Q&amp;A Date:</b>	January 21, 2025

Received questions and answers (as of Jan 21, 2025 at 11:00am):

**Question:** Will the cover letter count towards the 20-page limit?

**Answer:** Yes, the cover letter counts toward the 20-page limit

**Question:** Are cover and back pages allowed, and if so, will they count towards the 20-page limit?

**Answer:** Cover pages are allowed and do not count toward the page limit

**Question:** I assume the 20 pages allowed are 8.5x11 inches. Will 11x17 pages for schedules or graphics be permitted, and if so, will they count as two pages?

**Answer:** Yes, 20 pages are 8.5 x 11 for normal pages. 11x17 pages are allowed for schedules or other graphics that do not fit on the 8.5 x 11. These do not count as two pages.

**Question:** Cover Letter & Covers/Index

RFP, Page 5, Section 3, 3rd paragraph asks for a one-page cover letter. Please clarify if the cover letter page should be included in the specified page count requirement or if it will be in addition to the specified page count. Please also clarify if proposal covers as well as table of contents/Indexes should be included within the specified page count or if they are exempt from the page count requirement.

**Answer:** The cover letter and table of contents do count toward the page limit. Proposal covers do not count toward the page limit.

**Question:** If you have an electronic copy of the previous plan that can be shared, we would appreciate it.

**Answer:** The City's water system planning documents can be found on our website at the following link: <https://www.mfcity.com/publicworks/page/water-system-planning>

**Question:** Would it be asking too much to get a copy of the city Water Risk & Resilience Plan?

**Answer:** The WRR plan will not be shared. The plan contains private contact information for city employees.