Request to Energize an Electrical Installation

REQUESTING SUPERVISING ELECTRICIAN INFORMATION

Name of supervising electrician: _____   Date of request: **/ /**

Supervising electrician's license number: _____   Date installation was completed: **/ /**

Electrical permit no.: _____   *If a temporary permit is posted at the job site, please include a copy of it with this form.*

EMPLOYING ELECTRICAL CONTRACTOR INFORMATION

Name of electrical contractor: _____   License no.: _____

Business address: _____

City: _____   State: _____   ZIP: _____

Phone: **- -**   Fax: **- -**   E-mail: _____

CUSTOMER INFORMATION

Customer's name: _____

Customer's address: _____

City: _____   State: _____   ZIP: _____

Address of installation if different than customer's address: _____

City: _____   State: _____   ZIP: _____

INSPECTING AUTHORITY INFORMATION

Authority having jurisdiction to inspect: _____   Phone: **- -**

Address: _____

City: _____   State: _____   ZIP: _____

RECEIVING ELECTRIC UTILITY INFORMATION

Name of electric utility receiving request: _____   Phone: **- -**

Address: _____

City: _____   State: _____   ZIP: _____

REASON FOR REQUEST

A. Restoring electrical service that was interrupted or disconnected because of either a:

☐ Service change or   ☐ Uncontrollable event, such as fire, flood, or severe weather;

or

B. Electrical service at a remote location needs to be:

☐ Initialized   ☐ Restored

COMPLETION INSTRUCTIONS AND SIGNATURE

Supervising electrician

Note: After sending this form to the electric utility named above, you *must* send a copy of this form to: **(1)** the electrical contractor, **(2)** the customer, and **(3)** the inspecting authority.

Electrical contractor

Note: By close of business on the first business day following energizing of a completed installation in response to the above request, you *must*: **(1)** notify the authority having jurisdiction that the installation has been energized, and **(2)** request that the authority inspect the completed installation.

Supervising electrician's signature   Date

Electric utility

Note: Please consider notifying the inspecting authority identified in this request when an installation is energized *before* inspection.