



CITY OF MILTON-FREEWATER

Planning Department

722 South Main / P.O. Box 6 Milton-Freewater, OR 97862

BUSINESS LICENSE APPLICATION & RENEWAL

FEE: \$50

Business Name: _____ Business Phone: _____

Business Location in Milton-Freewater: _____

Mailing Address (if different): _____

Owner/Applicant Legal Name: _____ Date of Birth: _____

Mailing Address: _____

Phone Number: _____ Message Number: _____

Email _____

Would you like to be contacted through **MAIL** or **EMAIL** for yearly license renewals? **Please circle one**

Emergency Contact: Name: _____ Phone: _____

After Hours Contact: Name: _____ Phone: _____

State or Federal Licenses & Numbers: _____

Business Activity Description: _____

Number of Employees: (Including Owner) _____

Is your business in your home? (Home Occupation) _____ Non-Profit? _____

DO YOU HAVE OR PLAN TO USE PROPANE OR NATURAL GAS IN YOUR BUSINESS? YES / NO
DO YOU UTILIZE AND/OR STORE HAZARDOUS CHEMICALS IN YOUR BUSINESS? YES / NO

I understand that if approved the license will be valid from the date of issuance through the last day of the calendar year which the license was issued, regardless of the date of issuance during the year. If false or misleading information has been provided on this application, the Business License may be suspended or denied. I understand that this application must be approved by the City Planner and that submission of this application will therefore constitute consent for the City to conduct an investigation of the application and to enter the business property if needed. The City Planner shall approve, approve with conditions or deny any application within 14 calendar days of receipt.

If a change in occupancy occurs, an inspection will be required by the State Fire Marshall. Please contact Craig Andresen, State Fire Marshall at (541) 276-4076 or (541) 667-7422 to schedule an inspection.

I understand that this form is only an application. If approved, a license will be mailed to my mailing address. If the application is not approved, a letter will be sent to notify me.

NOTE: ADDITIONAL CITY PERMITS MAY BE NECESSARY BEFORE THE OWNER CAN COMMENCE BUSINESS. ALL BUSINESS SIGNS WITHIN THE CITY LIMITS MUST BE APPROVED BY THE PLANNING DEPARTMENT PRIOR TO INSTALLATION.

NEW APPLICATIONS: PLEASE ATTACH A COPY OF A GOVERNMENT ISSUED PHOTO ID

Signed: _____ Date: _____

Title: _____ PD: _____