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**CITY OF MILTON-FREEWATER GOVERNING BODY**

Verl Pressnall At Large, Position 1  
Steve Irving At Large, Position 2  
Edwin E. Chesnut (CL President) At Large, Position 3

Lewis S. Key Mayor  
John Lyon Ward 1  
Bradley J. Humbert Ward 2  
Jose Garcia Ward 3

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**CITY OF MILTON-FREEWATER  
CITY COUNCIL MINUTES****March 9, 2020**

The Council of the City of Milton-Freewater met Monday, March 9, 2020 at 7:00 p.m. in the Albee Room of the Library, 8 SW 8<sup>th</sup> Avenue, Milton-Freewater, Oregon.

**OATH OF OFFICE**

City Recorder Leanne Steadman swore in John Lyon to the City Council Ward 1 position. John Lyon was appointed at the February 10, 2020 council meeting and he will serve the remaining term which runs through December 31, 2022.

The following City Council members were present: Mayor Lewis Key, Councilors Steve Irving, Jose Garcia, Verl Pressnall and John Lyon.

Councilors Ed Chesnut and Brad Humbert were absent.

Staff members present were: City Manager Linda Hall, City Recorder Leanne Steadman, Public Works Supervisor Nathan Lyon and Engineering Technician Ryan Westman.

Citizens and Guests present were: Kandy Pressnall, Donna Sheridan, Wes Koklich and Sandy Bishop.

Representing the news media was Kathy Aney of the East Oregonian.

**CONSENT CALENDAR ITEMS:**

The consent calendar items consisted of:

- Council Minutes from February 10, 2020
- Accounts payables from February 5, 2020 through February 19, 2020
- Accounts payables from February 20, 2020 through March 3, 2020

Councilor Pressnall motioned to adopt the consent calendar items. Councilor Irving seconded the motion which passed unanimously.

**PRESENTATION ITEMS:****MAYOR'S PROCLAMATION – EXPRESSING APPRECIATION AND GRATITUDE TO ALL THOSE WHO HELPED DURING THE HIGH WATER AND FLOODING EVENT ON FEBRUARY 7, 2020**

Mayor Lewis Key read a proclamation proclaiming the City's appreciation for all those who had a helping hand on February 7, 2020 when our community experienced unprecedented amounts of high water flow due to increased snowmelt. He expressed appreciation and gratitude for all those who lent a helping hand then and continue to work to restore those properties and livelihoods of those affected by the event.

## **BUSINESS ITEMS:**

### **ADOPTION OF THE MAYOR AND COUNCIL COMMUNICATION AGREEMENT**

Manager Hall stated the Mayor and Council Communication agreement was updated to include the new member on the council.

Councilor Pressnall motioned to adopt the Mayor and Council Communication Agreement. Councilor Irving seconded the motion which passed unanimously.

### **RESOLUTION NO. 2414, AUTHORIZING SIGNATURE TO AGREEMENT WITH YOUNG MEN'S CHRISTIAN ASSOCIATION (YMCA) OF WALLA WALLA FOR LIFEGUARDING SERVICES FOR THE JOE HUMBERT FAMILY AQUATIC CENTER**

City Manager Linda Hall stated that for quite a few years the City has struggled with finding enough lifeguards to staff the Aquatic Center. Laws and regulations governing public pool facilities have gotten more stringent, and to further complicate the issue, Washington's minimum wage is over \$2.00 an hour more than Oregon's. With the school year lengthened staff had to curtail the season for the pool to be open since most of the pool staff were teen-agers. She stated she was approached by the YMCA new Director Karen Hedine of a possible solution. She met with Ms. Hedine and their pool manager Erika Miller where they discussed entering into a contract where the City would pay them a flat fee for lifeguarding services for the season. YMCA would supply all the lifeguards needed to operate the pool seven days a week, from 9:00 a.m. to 8:00 p.m. from Mid-May through the end of September. The YMCA would also be able to offer more in the way of lessons, programs and special classes. The YMCA will also benefit by being able to offer more working hours to their permanent part-time staff. Both the City's attorney and the YMCA's attorney have reviewed the contract. Manager Hall estimated the savings of contracting with the YMCA for their services to be approximately \$23,000. She said there was a section in the agreement that she has asked for more clarification and it had to do with the YMCA's summer youth camp. The YMCA has asked that the campers be able to use the pool during their youth camp this summer. Manager Hall has asked for how many campers they were talking about and how often did they anticipate them using the facility. She stated even though she was waiting for a response back about the campers using the pool, she was recommending entering into an agreement with them for the services.

Councilor Irving motioned to adopt Resolution No. 2414, Resolution Authorizing Signature to Agreement with Young Men's Christian Association of Walla Walla for lifeguarding services for the Milton-Freewater Joe Humbert Family Aquatic Center. Councilor Pressnall seconded the motion which passed unanimously.

### **RESOLUTION NO. 2415, AUTHORIZING SIGNATURE TO AMENDMENT NO. 1 OF THE ENGINEERING AGREEMENT WITH ANDERSON PERRY & ASSOCIATES, INC. FOR THE LOCUST MOBILE VILLAGE WATER LINE EXTENSION PROJECT**

### **RESOLUTION NO. 2416, AUTHORIZING SIGNATURE TO CHANGE ORDER NO. 1 WITH PREMIER EXCAVATION FOR THE LOCUST MOBILE VILLAGE WATER LINE EXTENSION PROJECT**

### **RESOLUTION NO. 2417, AUTHORIZING SIGNATURE TO AMENDMENT NO. 3 WITH THE STATE OF OREGON INFRASTRUCTURE AUTHORITY FOR THE LOCUST MOBILE VILLAGE WATER LINE PROJECT**

Manager Hall stated the three remaining items on the agenda were all related but would need individual consideration of approval. She explained during the water infrastructure extension project to Locust Mobile Village and Outwest Motel the contractor ran into an unanticipated irrigation pipeline that was not part of the plans and was not listed on any agencies maps of even being in that location. This caused unanticipated changes to the construction resulting in additional work by the contractor, Premier Excavation. The change order for additional compensation for added materials, labor and equipment required to complete the project is an additional \$47,808.37. Along with the increase for Premier Excavation, Anderson Perry & Associates, Inc. had additional engineering expenses since the new water line had to be re-engineered due to the old irrigation pipe that was discovered was directly in the path of where it was originally engineered. The amendment with Anderson Perry & Associates, Inc. was in the amount of \$12,000. Since the City was strictly the pass through agency for this project in the form of a forgivable loan, these changes affected the State of Oregon, acting by and through the Oregon Infrastructure Finance Authority of the Oregon Business Development Department agreement. To recap the funding amendment includes the added funding for – Premier Excavation, Change Order No. 1 in the amount of \$47,808, Anderson Perry & Associates, Amendment No. 1 in the amount of \$12,000 and the water meter cost for 1501 N. Elizabeth in the amount of \$1,555 for a total Amendment #3 to the Safe Drinking Water Revolving Loan Fund Financing of \$61,363.

Councilor Pressnall motioned to adopt Resolution No. 2415, Resolution Authorizing Signature to Amendment No. 1 with Anderson Perry & Associates, Inc. in the amount of \$12,000 increasing the total contract amount for engineering services to not exceed \$84,000. Councilor Irving seconded the motion which passed unanimously.

Councilor Pressnall motioned to adopt Resolution No. 2416, Resolution Authorizing Signature to Change Order No. 1 with Premier Excavation, Inc. in the amount of \$47,808.37 increasing the total contract amount for “Schedule A” to \$575,813.60 for a new total combined, Schedules A and B, contract price of \$616,202.02. Councilor Irving seconded the motion which passed unanimously.

Councilor Pressnall motioned to adopt Resolution No. 2417, Resolution Authorizing Signature to Amendment No. 3 to the original Safe Drinking Water Revolving Loan Fund Financing Contract, Project Number S18015. Councilor Irving seconded the motion which passed unanimously.

### **MANAGER’S REPORT**

Manager Hall stated the new elevator at city hall passed inspection and is fully operational. She will be contacting the Milton-Freewater Chamber of Commerce Ambassadors to do a ribbon cutting ceremony. Governor Kate Brown convened an “E Board” and passed the flood relief package. Milton-Freewater will be getting \$850,000. Of this total, \$350,000 will help the Milton-Freewater Water Control District pay for the emergency repairs and if there are any funds left over this will help with paying back the city for well #8 water line protection. The other \$500,000, which was originally slated for the Blue Mountain Community Foundation until Manager Hall learned that they cannot disburse funds to individuals, will be going to the Wesley United Methodist Church. They are a non-profit 501c3 organization that will oversee the funds. Manager Hall said she has had a meeting with Tillie MakePeace of the Methodist Church and Ms. MakePeace will be putting together a sub-committee that will oversee the funds for those citizens who need help and were affected by the flooding. The funds will stay within the 97862 region, this will also include the Oregon residents that live on Mill Creek. Lastly, she reported she would be shut away the following day reviewing next year’s preliminary budgets that the department heads have submitted.

**EXECUTIVE SESSION:**

The council adjourned to executive session at 7:29 p.m. pursuant to 192.660(2) (f) to consider information or records that are exempt by law for public inspection.

The council returned to open session at 7:45 p.m.

There being no further business the meeting was adjourned at 7:46 p.m.

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Lewis S. Key, Mayor