

## MEMORANDUM

**DATE:** January 16, 2026  
**TO:** Milton-Freewater Mayor/City Council  
**FROM:** Tim Johnson, Interim City Manager  
**SUBJECT:** City Manager's Report for January 1 - 16 2026

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The following identifies meetings and actions that took place Jan. 1 -16 and items pending for January 2026.

### Mayor/Council Meetings

- Regional Mayors and managers meeting, Jan 15. Attended with Mayor and Council President Irving
- Working on Scheduling meeting with field representatives w Senators, Wyden and Merkley
- Working on Scheduling monthly meetings with City Council members
- Meeting with Mayor and Council with new League of Oregon President in Elgin canceled due to lack of attendees.

### External Meetings

- Working on scheduling meeting with city managers of Pendleton, Hermiston and Umatilla
- Scheduled meetings with county administrators and city managers of SE Washington in March
- Met with IT contractor. Discussion of online computer safety program
- Missed meeting with Downtown Partnership. (Meeting notice less than 8 hours' notice)
- Notification of Budget Training, League of Oregon Cities, pending, for electeds

### Internal Operations

- Continued weekly Dept. Directors meetings every Monday morning
  - Additionally meet with Dept. Directors one-on-one monthly if not more
- Currently Acting Public Works Superintendent
  - Initiated weekly meetings with Supervisors and Admin./Tech Staff
  - Additionally meet with front line supervisors from PW one-on-one as needed
- Formulation and dispersal of City Employee Questionnaire/Survey for Next City Manager
- Begin formulation of Fleet Management Strategy
- Pending review of Mid-Year Budget numbers. Finance forwarded Council packet. Met with Finance Director to begin formulation of Mid-Year Budget Report
- Formulated Questionnaire on activities and time for Public Works